



AEMTA Air Medical Award of Excellence
NOMINATION "FACE" SHEET

Date Submitted: _____

Name of Nominee: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Primary Occupation: _____

Nominee's EMS agency, address, phone number, description of nominee's role/title/duties:

You must submit an original and five copies of the "Face Sheet" and nomination packet postmarked no later than July 20, 2018 to:

AEMTA Air Medical Award of Excellence
Attn: Tonia Hale
1701 East Beebe Capps Expressway
Searcy, AR 72143

Your Name: _____ Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Relationship to Nominee: _____

Your Email Address: _____



AEMTA Air Medical Award of Excellence

NOMINATION "FACE" SHEET

Rules for Submitting Nominations

- 1. INTENT:** The AEMTA Air Medical Award of Excellence is designed to recognize individuals who have **significantly contributed to** local, state and national provision, development and/or improvement of the air medical industry in Arkansas. **Nominees must presently be employed by an air medical service in any capacity or retired from an air medical service.** This award should reflect both past and present contributions. The nomination packet is designed to present a "wide picture" of the nominee's experience in the air medical industry and EMS. Not all nominees will have experience or contributions in every category. This will not necessarily have a negative impact on their ability to receive the award. The nomination packet is simply being used to gather enough information so that each nomination can be objectively rated.
- 2. SIZE:** To allow for ease of evaluation of the packets, all nominations must be completed using the Official AEMTA Nomination face sheet information page. Supplemental information such as support letters or copies of newspaper articles maybe submitted on **8 1/2" by 11" paper** and attached to the rear of the nomination packet or on **CD ROM in Microsoft Word format.** Nominations are **not to exceed twenty pages in length (Paper) / forty pages (CD);** however, if printed may be printed on both sides of the page. **All nominations if on paper must be enclosed in a report cover, securely fastened along the left margin. Or if on CD must be in individual protected covers marked "Air Medical Nomination".**
- 3. FORMAT:** All nominations **must include the AEMTA face sheet.** Typewritten or computer printed nominations are expected but not absolutely required. Photographs and newspaper articles, etc. may be affixed to the document to further emphasize local, state or national involvement of the candidate. Audiovisual materials, such as videotapes, movies or slides, will not be accepted.
- 4. COPIES:** The **original and five copies** of each nominee's award nomination packet must be submitted. **Nominations containing less than the required number will not be accepted.**
- 5. DEADLINE:** The deadline for entries is **July 20, 2018.** Entries postmarked after this date will not be accepted.
- 6. JUDGING:** The AEMTA Air Medical Award of Excellence Committee will objectively score nominations. A panel of five members will make the decision. This committee may include but is not limited to some of the past Air Medical Award of Excellence recipients. Each nominee has the right to have one representative attend the judging process. However, they will not be allowed to have input on the judges' decision.

Unsuccessful nominations previously submitted must be completely updated before being resubmitted. Care must be taken to assure that letters of support refer to the award for which the person is being nominated (AEMTA Air Medical Award of Excellence).

Persons preparing nominations are advised that, although not strictly required, supporting documentation and a complete application are vital requirements for a successful nomination. Submitting only the face sheet or a single page document in support of a nomination rarely results in a favorable outcome.
- 7. INFORMATION TO INCLUDE:** Recommendations, support letters, awards, volunteer service, pictures, etc. Any information sent directly the AEMTA address or award committee and not included within the package, will not be considered or returned. The packet must be complete upon receipt at the AEMTA address.
- 8. MAILING INSTRUCTIONS/QUESTIONS:** Please mail the completed packets to the address printed on the face sheet. If you have any questions, please contact Ronny Russell at (501) 593-1383 or tonia@northstarems.us.